

THE
ABERDEEN MARINA CLUB


APPLICATION FOR LESSON WITHDRAWAL / CANCELLATION

(One application form per participant per lesson)

Please return the completed form to the concerned sports and recreation sections for approval.

Participant's Name : _____ [member / guest]
(Name in Block & Full) (Delete where inappropriate)

Contact Tel. : _____ [H] _____ [O]

Mobile No. : _____ Fax : _____

Email Address : _____

Member's Name : _____ M'ship No. : _____
(Name in Block & Full)

Lesson's Name : _____ Coach's Name : _____

Day/Time of Lesson : _____ [Day] _____ [Time]

Please ✓ on the selected box below :

I wish to take a break for the above lesson.

- **Adult Classes: 14 days advance WRITTEN notice** is required for any break from group lessons.
- **Children Classes: One calendar month's advance WRITTEN notice** is required for any break from group lessons. Otherwise, the lesson fee will be charged in lieu of notice.
- The Club will **start charging on the re-start date**. Re-start date is subject to confirmation.
- Priority will be given to members who can commit for continuous attendance.

Date of Last Lesson : _____

Date to Re-start Lesson : _____

I wish to completely withdraw from the above lesson.

- **Adult Classes: 14 days advance WRITTEN notice** is required for any withdrawal from group lessons.
- **Children Classes: One calendar month's advance WRITTEN notice** is required for any withdrawal from group lessons. Otherwise, the lesson fee will be charged in lieu of notice.

Date of Last Lesson : _____

FOR OFFICE USE ONLY:

Form received:(staff) _____ (date) _____

Confirmed by :(staff) _____ (date) _____

Approved

Rejected (specify reason) :

Member's Signature

Date : _____

Enquiry : Tel: 2814 1222

Fax: 3020 7499

Email: reservations@aberdeenmarinaclub.com

Note : Please keep the yellow copy as your record (with staff acknowledgement of receipt).

8 SHUM WAN ROAD, ABERDEEN, HONG KONG.

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FAX: (852) 3020 7489

E-mail: sports@aberdeenmarinaclub.com

Website: <http://www.aberdeenmarinaclub.com>